

VINSON INSTITUTE FELLOWS PROGRAM  
~~2011~~ 2012 REFERENCE FORM

SECTION 1: TO BE FILLED OUT BY THE APPLICANT: Complete Section 1 and give the form to your referee.

Name: \_\_\_\_\_  
LAST FIRST MIDDLE

Under the provisions of the federal Family Educational Rights and Privacy Act of 1974, you may decide whether letters of reference written at your request are to be held confidential or whether they are to be available for your personal inspection. Check one of the following statements so that the reference will be advised of your choice.

- Confidential file*—I grant permission for this reference form and the accompanying letter or statement to be held confidential and waive my rights to inspect them under all applicable statutes.
- Open file*—I retain the choice of having this reference form and accompanying letter or statement available to me.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION 2: TO BE FILLED OUT BY THE REFEREE: *Deadline:*** Must be postmarked by **April 9, 2012**.  
 Please mail directly to the Carl Vinson Institute of Government, Vinson Institute Fellows Program, The University of Georgia, 201 North Milledge Avenue, Athens, GA 30602 or scan and send by e-mail to [internships@cviog.uga.edu](mailto:internships@cviog.uga.edu).

How long have you known the applicant? In what capacity? \_\_\_\_\_

Has the applicant taken a course from you? \_\_\_\_\_ If so, how many? \_\_\_\_\_

Please indicate your perceptions of the applicant's competence in the following areas:

	Below Average	Average	Above Average	Exceptional	Unable to Judge
Research Skills					
Intellectual and Analytical Skills					
Speaking Ability					
Writing Ability					
Maturity					
Acceptance of Responsibility					
Determination					
Self-Motivation					

*In addition to checking the above factors, you may attach a separate statement indicating the overall strengths and weaknesses of the applicant.*

Signature of Referee: \_\_\_\_\_ Date: \_\_\_\_\_

Name (please print): \_\_\_\_\_

Title: \_\_\_\_\_ Organization: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

For further information, contact Mary DuPre at [internships@cviog.uga.edu](mailto:internships@cviog.uga.edu)